



## Uniform Data System (UDS) Reports in the HRSA EHBs

A quick reference sheet for the grantee

The Uniform Data System (UDS) is a system through which organizations funded under the Health Center Cluster program (Activity Code H80) administered by the Bureau of Primary Health Care submit annual performance reports. Grantees report patient demographics, services provided, staffing, clinical indicators, utilization rates, costs and revenues. UDS data are collected at the grantee level. The data collected is reported at the grantee, state and national levels.

You can access the report through your Grant Portfolio or the Grant Folder.

### Accessing UDS Reports

Perform the following steps to access the UDS reports

1. Log into the EHBs using your Grantee login and password.
2. On the side menu, under '**Grants Portfolio**', click on '**View Portfolio**' link.
3. In the '**Grants List**', click on '**Open Grant Handbook**' for the grant for which you are submitting the UDS report.
4. On the side menu, under '**Submissions**', click on '**Performance Reports**' link. On this page you will see the current year's UDS report or any prior year's UDS report that has not been accepted by the Bureau or exempted.

To access reports if they don't match the above search criteria or to access submitted reports from previous year, follow steps 5-7

5. In the '**Performance Report**', click the '**Search**' button in the upper right corner of the list. The '**Search Performance Reports**' page opens, giving you the capability to search for UDS reports that have been submitted. Enter search criteria, and then click Search.
6. In the '**Schedule Status**' field, select '**Submitted**' and click search.
7. The search result screen (not shown) opens, showing UDS reports that match your search criteria.
8. In the UDS report pop-up, under Reports section click on the '**HERE**' link to access the reports and data related to UDS submission.

### List of Reports

The grantee handbook includes the following reports which can be accessed as mentioned above.

#### UDS Data file in XML

Provides the submitted raw UDS data file in XML format. The file can be downloaded and/or emailed. This will be available to the grantee after they have submitted their UDS report to HRSA for review.

#### UDS Summary Report

Provides the summary and analysis on the grantees current UDS data using measures across various Tables of the UDS report. The Preliminary version of this report will only have the Grantee view available. Once all the reports for the current reporting cycle have been processed, the final version of this report will be available which will have Grantee, State and National views.

#### UDS National and State Rollups

This report compiles annual data reported by Health Center Program (HCP) grantees. Summary HCP data are provided for patient demographics, socioeconomic characteristics, staffing, patient diagnoses and services rendered quality of care, health outcomes and disparities, financial costs, and revenues. This will be available after all the reports for the current reporting cycle have been processed.

#### UDS Health Center Trend Report

This report compares the health center's performance for 16 key performance measures (in three categories: Access, Quality of Care/Health Outcomes, and Financial Cost/Viability) with national and state averages over a 3 year period. This will be available after all the reports for the current reporting cycle have been processed.

#### UDS Health Center Performance Comparison Report

Provides the summary and analysis on the grantees latest UDS data giving details at Grantee, State, National, Urban and Rural level with trend comparisons and percentiles. This will be available after all the reports for the current reporting cycle have been processed.

